

**Office of the City Clerk  
City of Ketchikan, Alaska****Kim Stanker, City Clerk  
Taylor Lee, Deputy City Clerk**

---

To: Mayor and City Council

From: Kim Stanker, City Clerk

Date: March 27, 2023

Subject: Request for Public Vehicle Information on City's Website

At the meeting of March 16, 2023, Councilmember Gage directed the Clerk's office to provide detailed information for the public regarding the Public Vehicle Application process on the City's website. The Clerk's office has added a new page titled Public Vehicle Permit and Additional Information, <https://www.ktn-ak.us/PublicVehiclePermitandAdditionalInformation> under the City Clerk tab that includes the following information:

- Public Vehicle Information:
  - o Ketchikan Municipal Code pertaining to public vehicle permits
  - o How to apply:
    - Application, mechanic report, list of approved mechanics
    - Link to Borough's website regarding sales tax
- Motor Vehicle Pass:
  - o Ketchikan Municipal Code pertaining to port pass access
  - o Contact Information
- Ketchikan Museums – Tongass Historical Museum and Totem Heritage Center
- Sightseeing Tours in the Ketchikan Gateway Borough – Herring Cove
- City of Saxman
- Totem Bight State Historical Park
- Ketchikan Visitors Bureau
  - o Membership information link and Tourism Best Management Practices link
- Ketchikan Chamber of Commerce

The Council may direct the Clerk's office to add any additional information they feel necessary.